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## SHORT-TERM VOLUNTEERING

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Thank you for your interest in volunteering at the library. The Library District makes every effort to accommodate requests for volunteer hours but most of our volunteer positions require training and a long-term commitment. Short-term volunteer opportunities are therefore limited to cleaning duties or yardwork at both libraries.

An example of short-term volunteering would be a high school student who is required to complete a specific number of hours by a specific date. An example of a short-term volunteer activity would be cleaning the windows and glass doors at one of the libraries.

If you are interested in applying for a short-term volunteer position, please complete the **Short Term Volunteer Application and Report** and email it to [volunteer@poklib.org](mailto:volunteer@poklib.org).

**It is likely that you will be able to begin volunteering immediately when you submit the form, however advanced notice is required.**

*The Library District is committed to a work environment free from harassment. Short-term student volunteers are not required to attend training but are expected to conduct themselves in a manner consistent with the Library District's work environment standards. Any harassment is to be reported immediately to the volunteers job-site supervisor.*

*Date of Form: January 14, 2026*