

VOLUNTEER

Hello! If you're interested in being a Volunteer at the library, here are some guidelines for Volunteers:

1. We welcome volunteers between the ages of 14 and 18.
2. We appreciate a commitment of at least 2 hours per week from our volunteers.
3. We value a positive and friendly attitude from all volunteers.
4. We invite volunteers to attend an orientation session before starting their volunteer work.
5. We will match volunteers with tasks that align with their interests and our library's needs.
6. We ask volunteers to follow our library's code of conduct and dress code.

We hope these guidelines make your volunteering experience enjoyable and rewarding!

REQUIRED: Sexual Harassment Prevention Certificate All library volunteers, including teens, must be certified in the NYS Sexual Harassment Prevention Training. This is an on-line training that will take 15-30 minutes to complete. Teens must have this training **BEFORE** they are able to volunteer.

To get started, please contact Anne Messley (amessley@poklib.org) or Kayleigh Hartnett (khartnett@poklib.org).