## **Materials Posting and Free Materials**

The Library District will make available bulletin board and materials distribution space to fulfill its role as a clearinghouse for community information. Space is available under the following conditions:

- 1. Items posted and/or distributed should pertain to a local venue or local interest.
- 2. Advertised events should occur within 30 days.
- 3. Materials posted should generally be no larger than 8 ½ x 11 inches.
- 4. Bulletin board space is made available to community groups as a priority.
- 5. The Library Director or designee must approve all posters, fliers, and other such materials.
- 6. The Library District will be allowed to retain copies of any materials posted or placed in the library for distribution