

Poughkeepsie Public Library District
Instruments
Checkout Agreement

Instruments are provided to meet patron's short-term learning, practicing, and music appreciation. Users must agree to the terms and conditions below.

Guidelines for Borrowing and Returning:

- 7 day loan period to a borrower that is a Poughkeepsie Public Library District resident, 18 and over, *with* a PPLD Library Card for at least six months, and with no fines.
- If not available, borrowers can ask staff for assistance.
- Instruments may be checked out and returned during opening hours at Adriance Memorial Library with a staff member at the Reference desk. All components (listed below) must be present and in good condition upon return.
- If the instrument is NOT returned by due date, the borrower will be charged \$5 per day.
- Prices are listed below for each missing component.
- If the ukulele is not returned, the fee is 72.99; **Circle which is being borrowed**
- If the guitar is not returned, the fee is 169. **Ukelele Guitar**
- A fee of \$20 if returned in the book drop of any library. You must return in person at the Reference Desk.

The Borrower, by signing below, acknowledges that they are responsible for all charges accrued and for any damage to the tool during the lending period, and for the full replacement cost if the tool is lost or damaged.

Borrower Name (Print): _____

Borrower Signature: _____ Date: _____

Library Staff Signature: _____

Borrower barcode:

Item barcode:

When Returned, Library Staff Must Check in Parts (below):

If a part is missing, do not check back in, notify supervisor, and mark part(s) missing below:

- Guitar (\$169)
- Ukulele (\$72.99)
- Carrying case (\$20)