

MINUTES OF MEETING
Poughkeepsie Public Library District
Minutes of Meeting of February 19, 2020

Trustees Present

- Dianne Blazek
- Amy Bombardieri
- Paul Bucher, Jr.
- Sean Eagleton
- Moira Fitzgibbons
- Edna Lyons
- Tom McGlinchey
- Mary Moore
- Patricia Ryan
- Cathy Schmitz
- Laurel Spuhler (arr. 7:40)

Staff Present

- Bonny Algozzine, Secretary to the Director
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
- Other:

Other Guest(s)**FPPLD Representatives Present**

- Liz Murphy, President

I. Call to Order, Roll Call, Additions to the Agenda

- **Call to Order:** At 7:02 p.m., President Blazek called the meeting to order.
- **Roll Call:** Eight (8) Trustees were present at time of roll call.
- **Additions to the Agenda:** None.
- **Move/Seconded:** Bombardieri, McGlinchey.
- **VOTE:** 8 – 0 – 0

II. Public Comment on Agenda Items: No public present.**III. Board Education:** Lawrence gave an overview of Digital Content available through the library website.**IV. Approval of Previous Record/Meeting(s)****A. January 22, 2020 (PPLD Documents #021920-1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of January 22, 2020.
- **Moved/Seconded:** McGlinchey, Ryan.
- **Discussion:** None.
- **VOTE:** 8 – 0 – 0

V. Approval of Financial Actions**A. January 2020 Financial Activity Report (PPLD Document #021920 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accepts the Report of January 2020 Financial Activity as presented.
- **Moved/Seconded:** McGlinchey, Ryan.
- **Discussion:** None.
- **VOTE:** 8 – 0 – 0

B. Approval of Monthly Warrant (PPLD Document #021920 – 2.1)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment and transfers:

Vouchers 55942 to 56256 in Warrant 20200220 totaling \$328,032.31

And, further, that the following warrants have been paid and inspected after the fact, in compliance with established policy of the Board of Trustees:

Vouchers 55938 to 55965 in Warrant 202000210 totaling \$3,501.57

- **Moved/Seconded:** Lyons, Ryan.
- **Discussion:** None.
- **VOTE:** 8 – 0 – 0
- **Next Month's Warrant Review:**

VI. Operational Reports

A. Administrative Reports & Statistics (PPLD Document #021920 – 3)

- Lawrence reported on the Bookmobile, a patron health emergency, monthly statistics, the Richard Russo event, the sewage ejector pump and the Annual Trustee Gathering.

B. President's Report: President Blazek requested an Executive Session. Executive Session began at 7:40pm and ended at 7:55pm.

C. Board Committee Reports (PPLD Document #021820 – 3.3)

1. **Finance Committee:** Ryan reported on committee discussions on the Greene Fund, and refinancing the bond. Some discussion ensued.
2. **Planning Committee:** Blazek reported on committee discussions. Some discussion ensued.

D. Friends of PPLD: President Murphy reported on the success of the Friend's Bookstore in January, a trip in the summer, and money they have reserved for Rover merchandise and the parking lot at Boardman.

VII. Board Action

A. Personnel Actions (PPLD Documents #021920 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Rose Lovell	Librarian II (FT)	Step Correction	2/2/2020	\$62,164 (Step 3)
P. Tenney	Custodial Worker (FT)	Correction of Status	2/2/2020	\$41,690 (Step 1)
Donovan Mitchell	Custodial Worker (FT)	Correction of Status	2/2/2020	\$41,690 (Step 1)
Sandra Priore	Library Assistant (Spanish Speaking) (FT)	Salary Correction	2/2/2020	\$50,767 (Step 1)
Mysticol Rooks	Library Clerk	Probationary Appointment	2/2/2020	\$15.21/hr

- **Moved/Seconded:** Moore, Ryan.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

B. Unfinished/Old Business: None.

C. New Business:

1. Approval of NYS Annual Report for Public and Association Libraries (PPLD Document #021920 – 5)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accept the 2019 Annual Report for Public and Association Libraries (PPLD Document #021920 – 5A).
- **Moved/Seconded:** McGlinchey, Lyons.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

2. Approval of Election Resolution (PPLD Document #021920 – 6)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the election resolution, timeline, and procedures as described in PPLD Documents #021920 – 6A, #021920 – 6B, and #021920 – 6C.
- **Moved/Seconded:** Fitzgibbons, Spuhler.
- **Discussion:** Some discussion ensued.
- **VOTE:** 9 – 0 – 0

VIII. Open Comment

A. Board Comment: None.

B. Public Comment: None.

Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** McGlinchey, Moore.
- **Discussion:** None.
- **VOTE:** 9 - 0 - 0
- **Time of Adjournment:** 8:07 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, March 25, 2020, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



Thomas A. Lawrence, Clerk to the Board of Trustees
Poughkeepsie Public Library District