

MINUTES OF MEETING
Poughkeepsie Public Library District
Minutes of Meeting of December 28, 2022

Trustees Present

- Dianne Blazek
- Sean Eagleton
- Patricia Ferrer
- Moira Fitzgibbons
- William Hogg
- Jonathan McPhee
- Mary Moore
- Deborah Nichols
- James Nurre
- Patricia Ryan
- Laurel Spuhler

Staff Present

- Bonny Algozzine, Secretary to the Director
- Janet Bogenschultz, Asst. to the Director
- Bradley Diuguid, Development Officer
- Alison Francis, Youth Outreach Coordinator
- TJ Lamanna, Head of Community Engagement
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
- Crystal Middleton, Head of Borrower & Tech Serv.
- Bruce Sullivan, Network Analyst
- Kira Thompson, Head of Adult Services
- John Torres, Head of Youth Services
- Beth Vredenburg, Head of Branch Services

Other Guest(s)**FPPLD Representatives Present**

Norma Vazquez, President

I. Call to Order, Roll Call, Additions to the Agenda

- **Call to Order:** At 7:03 p.m., Vice-President Fitzgibbons called the meeting to order.
- **Roll Call:** Nine (9) Trustees were present at time of roll call.
- **Additions/Changes to the Agenda:** None.
- **Move/Seconded:** Ryan, Eagleton.
- **VOTE:** 9 – 0 – 0

II. Public Comment on Agenda Items: No comment.**III. Board Education:** None.**IV. Approval of Previous Record/Meeting(s)****A. November 30, 2022 (PPLD Document #122822 – 1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of November 30, 2022.
- **Moved/Seconded:** Eagleton, Hogg.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

V. Approval of Financial Actions**A. November 2022 Financial Activity Report (PPLD Document #122822 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accept the Report of November 2022 Financial Activity as presented.
- **Moved/Seconded:** Eagleton, Nurre
- **Discussion:** Lynch explained some issues with the retirement system that required an adjustment. Some discussion ensued
- **VOTE:** 9 – 0 – 0

B. Approval of Monthly Warrant (PPLD Document #122822 – 2.1)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment:

Vouchers 64718 to 64898 in Warrant 20221229 totaling \$93,920.46

And that the following warrants have been paid and inspected after the fact, in compliance with established policy of the Board of Trustees:

Vouchers 64717 to 64747 in Warrant 20221215 totaling \$14,141.00
Vouchers 62743 and 63174 in Warrant 20221216 totaling \$383.98

- **Moved/Seconded:** Eagleton, Nichols.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0
- **Next Month's Warrant Review:** Ryan and Hogg.

VI. Operational Reports

A. Administrative Reports & Statistics (PPLD Document #122822 – 3)

- Lawrence reported on: Continuing Education requirement for Board Members; Rotunda switch to bi-monthly issues; change in library hours; beginning a rotation of managers coming to Board Meetings; the Community Fridge; the status of the parking lot at Boardman; the sewage ejector pumps at Adriance; roof damage at Adriance caused by crows; and discussions with the Friends of the PPLD.

B. President's Report: None.

C. Board Committee Reports (PPLD Document #122822 – 3.3)

1. **Planning Committee:** Chairperson Eagleton reported on committee discussions on the strategic plan survey.

D. Friends of PPLD: None.

VII. Board Action

A. Personnel Actions: (PPLD Document #122822 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Beverly Santero	Librarian II (PT)	Resignation	12/31/2022	N/A

- **Moved/Seconded:** Ryan, Spuhler.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

B. Unfinished/Old Business: None.

C. New Business:

1. Authorization to Sign Letter: Agreement with Gannett on Use of Poughkeepsie Journal Photo Archives (PPLD Document #122822 – 5)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District authorize Tom Lawrence, Library Director, to sign the agreement described as PPLD Document #122822 – 5A.
- **Moved/Seconded:** Moore, Eagleton.
- **Discussion:** Lawrence explained the background for this agreement. Some discussion ensued.
- **VOTE:** 9 – 0 – 0

2. 2023 Official Designations (PPLD Document #122822 – 6)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the 2023 Official Designations as described as PPLD Document #122822 – 6A.
- **Moved/Seconded:** Hogg, Spuhler.
- **Discussion:** Discussion of salaries of Non-CSEA personnel is being tabled until the Personnel Committee meeting in January. Trustee Nichols is being removed from the Board Development Committee and Trustee Nurre is being added to that committee.
- **VOTE:** 9 – 0 – 0

VIII. Open Comment

A. Board Comment: None.

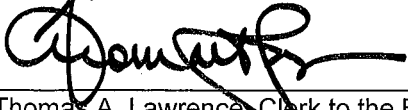
B. Public Comment: None.

Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Ryan.
- **Discussion:** None.
- **VOTE:** 9 - 0 - 0
- **Time of Adjournment:** 7:59 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, January 25, 7:00 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



Thomas A. Lawrence, Clerk to the Board of Trustees
Poughkeepsie Public Library District

