

Poughkeepsie Public Library District Mobile Hotspot Borrower Agreement and Guidelines

- Seven day loan period to a Borrower that is 18 or over with a Poughkeepsie Public Library District resident card in good standing, with no fines.
- Hotspots may be checked out and returned during opening hours at Adriance Memorial Library with a staff member at the Circulation Desk.
- Mobile Hotspots are non-renewable.
- If the hotspot is NOT returned by due date, borrower will be charged \$5 per day for every late day.
- \$20 fine if returned in a library Book Drop.
- All components (hotspot device, USB cord, charger) must be present and in good condition upon return.
- The device will be disabled if not returned within ten (10) days.
- If the hotspot is stolen or lost, you will be charged for the entire cost, which is \$100.

The Borrower, by signing below, acknowledges that they are responsible for all charges accrued, and for any damage to the Mobile Hotspot during the lending period, and for the full replacement cost if applicable or the Mobile HotSpot is lost.

Borrower Name (Print): _____

Borrower Signature: _____ **Date:** _____

Borrower Address: _____ **Phone:** _____

Borrower Library Card Number: _____

Library Staff Signature: _____

Library Staff Complete this Section: Checking in Parts & Recharging HotSpot

___ Case and all three (3) parts returned. Library Staff: _____ Date: _____



Mobile HotSpot Number on Case: #1 ___ #2 ___

If a part is missing, do not check back in, notify supervisor, and mark part(s) missing below:

___ Mobile Hotspot #1 or #2? **NOTE: Do not open.** (SIM card and battery inside.)

___ USB cable ___ Wall plug for charging

___ **\$20 Fine** if returned in the Book Drop, plus damages if damaged.

___ **Recharging for Next Patron:** Plug-in HotSpot to recharge it at Circulation Desk for next patron. Consult Library's Mobile HotSpots webpage for how to connect the three parts.