

**MINUTES OF MEETING**  
**Poughkeepsie Public Library District**  
**Minutes of Meeting of October 27, 2021**

**Trustees Present**

- Dianne Blazek
- Amy Bombardieri
- Sean Eagleton
- Patricia Ferrer
- Moira Fitzgibbons
- William Hogg
- Edna Lyons
- Mary Moore
- Patricia Ryan
- Cathy Schmitz
- Laurel Spuhler

**Staff Present**

- Bonny Algozzine, Secretary to the Director
- Karen Blovat, Head of Borrower & Tech Serv.
- Janet Bogenschultz, Asst. to the Director
- Gareth Davies, Development Officer
- Anthony Formby, Building Manager
- Alison Francis, Youth Outreach Coordinator
- TJ Lamanna, Head of Community Engagement
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
- Bruce Sullivan, Network Analyst
- Kira Thompson, Head of Adult Services
- John Torres, Head of Youth Services
- Beth Vredenburg, Head of Branch Services

**Other Guest(s)****FPPLD Representatives Present**

- Liz Murphy, President

**I. Call to Order, Roll Call, Additions to the Agenda**

- **Call to Order:** At 6:59 p.m., President Blazek called the meeting to order.
- **Roll Call:** Nine (9) Trustees were present at time of roll call.
- **Additions to the Agenda:** None.
- **Move/Seconded:** Eagleton, Ryan.
- **VOTE:** 9 – 0 – 0

**II. Public Comment on Agenda Items:** No comment.**III. Board Education:** None.**IV. Approval of Previous Record/Meeting(s)****A. September 29, 2021 (PPLD Document #102721 – 1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of September 29, 2021.
- **Moved/Seconded:** Hogg, Ferrer.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

**V. Approval of Financial Actions****A. September 2021 Financial Activity Report (PPLD Document #102721 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accept the Report of September 2021 Financial Activity as presented.
- **Moved/Seconded:** Eagleton, Fitzgibbons.
- **Discussion:** Lynch updated the Board on the Occhialino gift.
- **VOTE:** 9 – 0 – 0

**B. Approval of Monthly Warrant (PPLD Document #102721 – 2.1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment:

Vouchers 59549, 61239 to 61474 in Warrant 20211028 totaling \$122,115.29

And that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants, post facto:

Vouchers 61225 to 61255 in Warrant 20211018 totaling \$91,530.38

- **Moved/Seconded:** Spuhler, Moore.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0
- **Next Month's Warrant Review:**

## VI. Operational Reports

### A. Administrative Reports & Statistics (PPLD Document #102721 – 3)

- Lawrence reported on Halloween on the Hill changes, the altars for Day of the Dead, a Oaxaca exhibit, grants, partnership requests, Parent in Power, and upcoming author visits. Advertising ideas, the Book Festival, collaboration suggestions, author suggestions, and procuring feedback from the community were discussed.

### B. President's Report: None.

### C. Board Committee Reports (PPLD Document #102721 – 3.3)

1. **Board Development & Policy Committee:** Chairperson Fitzgibbons summarized committee discussions on the modifications to the Patron Code of Conduct. Some discussion ensued.

### D. Friends of PPLD: President Murphy reported on the success of Adriance Honors and the upcoming Holiday Sale.

## VII. Board Action

### A. Personnel Actions: (PPLD Document #102721 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Katherine Merry	Supervising Library Clerk (FT)	Permanent Appointment	10/4/2021	\$57,200
Jayda Taylor	Student Page (PT)	Probationary Appointment	10/21/2021	\$12.10/hr
Beverly Santero	Librarian II (FT)	Retirement	11/6/2021	N/A
Beverly Santero	Librarian II (Hrly)	Permanent Appointment	11/22/2021	\$38.19/hr

- **Moved/Seconded:** Ryan, Spuhler.
- **Discussion:** Lawrence explained the reasons for these actions.
- **VOTE:** 9 – 0 – 0

### B. Unfinished/Old Business: None.

### C. New Business:

#### 1. Approval of Policy: Patron Code of Conduct (PPLD Document #102721 – 5)

- A. **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve revision to PPLD Policy #1101 – Patron Code of Conduct as described in attached PPLD Document #102721 – 5A.
- B. **Moved/Seconded:** Fitzgibbons, Eagleton.
- C. **Discussion:** Lawrence explained the need for the action. Some discussion ensued.
- D. **VOTE:** 9 – 0 – 0

## VIII. Open Comment

### A. Board Comment: Trustee Ryan updated the Board on progress with the Greene Estate.

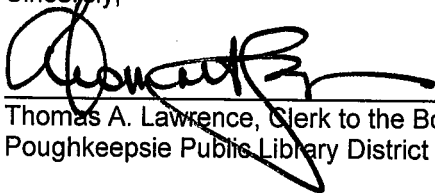
### B. Public Comment: None.

**Adjournment**

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Eagleton, Ferrer.
- **Discussion:** None.
- **VOTE:** 9 - 0 - 0
- **Time of Adjournment:** 8:04 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, November 17, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



Thomas A. Lawrence, Clerk to the Board of Trustees  
Poughkeepsie Public Library District