

**MINUTES OF MEETING**  
**Poughkeepsie Public Library District**  
**Minutes of Meeting of July 22, 2020**

**Trustees Present**

- Dianne Blazek
- Amy Bombardieri
- Paul Bucher, Jr. (Arr 7:20)
- Sean Eagleton
- Patricia Ferrer-Medina
- Moira Fitzgibbons
- Edna Lyons
- Mary Moore
- Patricia Ryan (Dep 7:05)
- Cathy Schmitz
- Laurel Spuhler

**Staff Present**

- Bonny Algozzine, Secretary to the Director
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
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**Other Guest(s)****FPPLD Representatives Present**

- Liz Murphy, President

**I. Call to Order, Roll Call, Additions to the Agenda**

- **Call to Order:** At 7:03 p.m., President Blazek called the meeting to order.
- **Roll Call:** Eight (8) Trustees were present at time of roll call. Trustee Eagleton joined the meeting at 7:05 p.m., Trustee Ryan left the meeting at 7:05 p.m. Trustee Bucher joined the meeting at 7:20 p.m.
- **Additions to the Agenda:** None.
- **Move/Seconded:** Bombardieri, Spuhler.
- **VOTE:** 8 – 0 – 0

**II. Public Comment on Agenda Items:** No public present.**III. Board Education:** None.**IV. Approval of Previous Record/Meeting(s)****A. June 24, 2020 (PPLD Documents #072220 – 1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of June 24, 2020.
- **Moved/Seconded:** Bombardieri, Ryan.
- **Discussion:** None.
- **VOTE:** 8 – 0 – 0

**V. Approval of Financial Actions****A. June 2020 Financial Activity Report (PPLD Document #072220 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accept the Report of June 2020 Financial Activity as presented.
- **Moved/Seconded:** Eagleton, Spuhler.
- **Discussion:** None.
- **VOTE:** 8 – 0 – 0

**B. Approval of Monthly Warrant (PPLD Document #072220 – 2.1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment and transfers:

Vouchers 57385 to 57734 in Warrant 20200723 totaling \$114,119.99

And, further, that the following warrants have been paid and inspected after the fact, in compliance with established policy of the Board of Trustees:

Vouchers 57418 to 57497 in Warrant 20200715 totaling \$158,293.90

- **Moved/Seconded:** Spuhler, Schmitz.
- **Discussion:** None.
- **VOTE:** 8 – 0 – 0
- **Next Month's Warrant Review:**

## VI. Operational Reports

### A. Administrative Reports & Statistics (PPLD Document #072220 – 3)

- Lawrence reported on our safety precautions, attendance at programs, Big Read, statistics, MHLS deliveries, cleaning of materials, work on the Rotunda, and the Bookmobile.

### B. President's Report: None.

### C. Board Committee Reports: None.

### D. Friends of PPLD: President Murphy reported on the Book Store which has re-opened, internet sales, and plans to resume accepting donations safely.

## VII. Board Action

### A. Personnel Actions (PPLD Documents #072220 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Yvonne Laube	Public Information Officer (FT)	Probationary Appointment	7/9/2020	\$36,743 <i>Step 1</i>
Erin Moore	Student Library Worker (PT)	Probationary Appointment	7/13/2020	\$11.80/hr
Donovan Mitchell	Security Guard	Probationary Appointment	8/2/2020	N/A
Petlyn Alexander	Library Assistant (PT)	Permanent Appointment	8/2/2020	N/A
Emily Giancarlo	Page (PT)	Permanent Appointment	8/2/2020	N/A
P Tenney	Custodial Worker	Permanent Appointment	8/2/2020	N/A
Mysticol Rooks	Library Clerk (PT)	Permanent Appointment	8/2/2020	N/A
Andrew Griemsmann	Library Clerk (FT)	Permanent Appointment	8/2/2020	\$35,956
Christine Bexley	Library Clerk (PT)	Probationary Appointment	7/20/2020	\$15.21/hr

- **Moved/Seconded:** Schmitz, Spuhler.
- **Discussion:** Lawrence explained the reasons for the actions.
- **VOTE:** 9 – 0 – 0

### B. Unfinished/Old Business: None.

### C. New Business:

#### 1. Proposed Revision to 2020 Budget (PPLD Document #072220 – 5)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the proposed revisions to the 2020 Poughkeepsie Public Library District's budget as presented in PPLD Document #072220 – 5A.
- **Moved/Seconded:** Bucher, Ferrer-Medina.
- **Discussion:** Lawrence explained the decisions that needed to be made. Some discussion ensued.
- **VOTE:** 9 – 0 – 0



## 2. Resolutions Related to the Tentative 2021 Budget (PPLD Document #072220 – 6)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District permits the Administration to prepare for public vote a tentative 2021 budget that includes a tax levy that exceeds the growth factor as determined by the Office of the State Controller.
- **Moved/Seconded:** Bombardieri, Fitzgibbons.
- **Discussion:** Lawrence explained the many issues involved.
- **VOTE:** 9 – 0 – 0
  
- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approves the proposed FY2021 Budget (PPLD Document #072220 – 6A) and the proposed 2020 General Election ballot language as reflected in the amended Certification (PPLD Document #072220 – 6B).
- **Moved/Seconded:** Bombardieri, Fitzgibbons.
- **Discussion:** There was discussion about unknown health insurance costs which resulted in the Board amending the Certification to increase the budget by \$100,000 to a total of \$9,301,312.
- **VOTE:** 9 – 0 – 0

### VIII. Open Comment

A. **Board Comment:** None.

B. **Public Comment:** None.

### Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Bucher, Spuhler.
- **Discussion:** None.
- **VOTE:** 9 - 0 - 0
- **Time of Adjournment:** 7:56 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, August 26, 2020, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



Thomas A. Lawrence, Clerk to the Board of Trustees  
Poughkeepsie Public Library District

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