

MINUTES OF MEETING
Poughkeepsie Public Library District
Minutes of Meeting of July 28, 2021

Trustees Present

Dianne Blazek
 Amy Bombardieri
 Sean Eagleton
 Patricia Ferrer
 Moira Fitzgibbons
 William Hogg
 Edna Lyons
 Mary Moore
 Patricia Ryan
 Cathy Schmitz
 Laurel Spuhler

Staff Present

Bonny Algozzine, Secretary to the Director
 Karen Blovat, Head of Borrower & Tech Serv.
 Janet Bogenschultz, Asst. to the Director
 Gareth Davies, Development Officer
 Anthony Formby, Building Manager
 Tom Lawrence, Library Director
 Barbara Lynch, Business Manager
 Bruce Sullivan, Network Analyst
 Kira Thompson, Acting Head of Adult Services
 John Torres, Head of Youth Services

Other Guest(s)**FPPLD Representatives Present** Liz Murphy, President**I. Call to Order, Roll Call, Additions to the Agenda**

- **Call to Order:** At 7:03 p.m., President Blazek called the meeting to order.
- **Roll Call:** Nine (9) Trustees were present at time of roll call. Trustee Bombardieri arrived at 7:06pm, Trustee Ferrer departed at 8:00pm.
- **Additions to the Agenda:** Agenda amended so that the Appointment of Trustee action was handled first and everything else needing a vote was handled next.
- **Move/Seconded:** Eagleton, Moore.
- **VOTE:** 9 – 0 – 0

II. Public Comment on Agenda Items: No comment.**III. Board Education: None.****IV. Approval of Previous Record/Meeting(s)****A. June 23, 2021 (PPLD Document #072821 – 1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of June 23, 2021.
- **Moved/Seconded:** Ryan, Spuhler.
- **Discussion:** None.
- **VOTE:** 10 – 0 – 0

V. Approval of Financial Actions**A. June 2021 Financial Activity Report (PPLD Document #072821 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accept the Report of June 2021 Financial Activity as presented.
- **Moved/Seconded:** Ryan, Fitzgibbons.
- **Discussion:** Lynch reported on some aspects of the report. Some discussion ensued.
- **VOTE:** 11 – 0 – 0

B. Approval of Monthly Warrant (PPLD Document #072821 – 2.1)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment:

Vouchers 60432 to 60760 in Warrant 20210728 totaling \$168,370.51

And that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants, post facto:

Vouchers 60486 to 60504 in Warrant 20210715 totaling \$96,800.27

- **Moved/Seconded:** Fitzgibbons, Blazek.
- **Discussion:** None.
- **VOTE:** 11 – 0 – 0
- **Next Month's Warrant Review:**

VI. Operational Reports

A. Administrative Reports & Statistics (PPLD Document #072821 – 3)

- Lawrence reported on: The solar study; the parking lot project; charging stations; the wasteline project; Personnel; Board of Elections; Rover; staffing hours; the Partnership Branch; and future board meetings.

B. President's Report: None.

C. Board Committee Reports (PPLD Document #072821 – 3.3)

1. **Finance Committee:** Chairperson Ryan summarized committee discussions on: bad debt and the 2022 budget. Some discussion ensued.
2. **Personnel Committee:** Chairperson Fitzgibbons reported on the grievance progress.

D. Friends of PPLD: President Murphy reported on the sales figures and number of books sold through the Bookstore during the month of June; the Volunteer Luncheon, and beginning to accept book donations again.

VII. Board Action

A. Personnel Actions: (PPLD Document #072821 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Andrew Follette	Custodial Worker (FT)	Probationary Appointment	7/19/2021	\$41,690
Joseph Lenehan	Custodial Worker (FT)	Probationary Appointment	7/19/2021	\$41,690
Ryan Moore	Custodial Worker (FT)	Probationary Appointment	8/16/2021	\$41,690
P Tenney	Custodial Worker (FT -> HRLY)	Revised Appointment	8/25/2021	\$25,642
Catherine Lamoree	Library Assistant (FT -> HRLY)	Revised Appointment	9/1/2021	\$53,402
Donovan Mitchell	Security Guard (FT)	Resignation	7/10/2021	NA

- **Moved/Seconded:** Eagleton, Moore.
- **Discussion:** Lawrence explained the reason for the new hires. Some discussion ensued.
- **VOTE:** 11 – 0 – 0

B. Unfinished/Old Business: None.

C. New Business:

1. Appointment of Trustee to Fill a Vacancy Caused by Resignation

- A. **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District appoint William Hogg, III (City) to the Board of Trustees term vacated by the resignation of Paul Bucher, Jr. until January 1, 2022.
- B. **Moved/Seconded:** Ferrer, Eagleton.
- C. **Discussion:** Trustee Fitzgibbons introduced Mr. Hogg. Some discussion ensued.
- D. **VOTE:** 9 – 0 – 0

2. Resolutions Related to the Tentative 2022 Budget (PPLD Document #072821 – 5)

- A. **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District permits the Administration to prepare for public vote a tentative 2022 budget that includes a tax levy that exceeds the growth factor as determined by the Office of the State Controller.
- B. **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approves the proposed FY2022 Budget (PPLD Document #072821 – 5A) and the proposed 2021 General Election ballot language as reflected in the Certification (PPLD Document #072821 – 5B).

- C. **Moved/Seconded:** Bombardieri, Schmitz.
- D. **Discussion:** A great deal of discussion occurred resulting in the Board deciding to avoid exceeding the growth factor. Therefore PPLD Document #072821 – 5B was revised to show that the Board authorized estimated expenditures of \$9,798,342 for Library District operations for the year January 1 – December 31, 2022.
- E. **VOTE:** 11 – 0 – 0

VIII. Open Comment

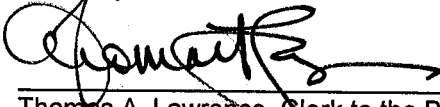
- A. **Board Comment:** None.
- B. **Public Comment:** None.

Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Bombardieri, Ryan.
- **Discussion:** None.
- **VOTE:** 10 - 0 - 0
- **Time of Adjournment:** 8:32 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, August 25, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



Thomas A. Lawrence, Clerk to the Board of Trustees
Poughkeepsie Public Library District