

MINUTES OF MEETING
Poughkeepsie Public Library District
Minutes of Meeting of June 24, 2020

Trustees Present

- Dianne Blazek
- Amy Bombardieri
- Paul Bucher, Jr.
- Sean Eagleton
- Patricia Ferrer-Medina
- Moira Fitzgibbons
- Edna Lyons
- Mary Moore
- Patricia Ryan
- Cathy Schmitz
- Laurel Spuhler

Staff Present

- Bonny Algozzine, Secretary to the Director
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager

Other Guest(s)**FPPLD Representatives Present**

- Liz Murphy, President

I. Call to Order, Roll Call, Additions to the Agenda

- **Call to Order:** At 7:02 p.m., President Blazek called the meeting to order.
- **Roll Call:** Eight (8) Trustees were present at time of roll call. Trustee Bucher joined the meeting at 7:05 p.m. Trustee Bombardieri left the meeting at 7:20 p.m.
- **Additions to the Agenda:** Authorization to Sign Agreement: Boardman Road Waste Water Line.
- **Changes to the Agenda:** PPLD Document #062420 – 5 was moved to the first order of business. There was no objection from any of the Trustees.
- **Move/Seconded:** Ryan, Moore.
- **VOTE:** 9 – 0 – 0

Appointment of Trustee (PPLD Document #062420 – 5)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District appoint Patricia Ferrer-Medina (Town) to the Board of Trustees term vacated by the resignation of Tom McGlinchey until January 1, 2021.
- **Moved/Seconded:** Fitzgibbons, Spuhler.
- **Discussion:** Ferrer-Medina spoke to the Board about her qualifications and enthusiasm. Some discussion ensued.
- **VOTE:** 9 – 0 – 0

II. Public Comment on Agenda Items: No public present.**III. Board Education:** None**IV. Approval of Previous Record/Meeting(s)****A. May 27, 2020 (PPLD Documents #062420 – 1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of May 27, 2020.
- **Moved/Seconded:** Bucher, Spuhler.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

V. Approval of Financial Actions**A. May 2020 Financial Activity Report (PPLD Document #062420 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accept the Report of May 2020 Financial Activity as presented.
- **Moved/Seconded:** Bucher, Ryan.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

B. Approval of Monthly Warrant (PPLD Document #062420 – 2.1)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment and transfers:

Vouchers 54757 to 57356 in Warrant 20200625 totaling \$105,864.10

And, further, that the following warrants have been paid and inspected after the fact, in compliance with established policy of the Board of Trustees:

Vouchers 57131 to 57146 in Warrant 20200616 totaling \$95,759.12

- **Moved/Seconded:** Blazek, Bucher.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0
- **Next Month's Warrant Review:**

VI. Operational Reports

A. Administrative Reports & Statistics (PPLD Document #062420 – 3)

- Lawrence reported on our current Service Level, bringing the public back into the library, masks, budgetary challenges, and the curbside pickup app.

B. President's Report: President Blazek wants the staff to know how grateful the Board is for all of their hard work.

C. Board Committee Reports:

1. **Finance Committee:** Ryan reported on conversations regarding their response to the audit and the recommendations therein. Some discussion ensued.

D. Friends of PPLD: Lawrence reported that the Friends will be reopening the Book Store on July 2.

VII. Board Action

A. Personnel Actions (PPLD Documents #062420 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Krista Miller	Librarian II (FT)	Provisional Appointment	7/5/2020	\$60,678 (Step 2)
Lynn Lucas	Librarian III (FT)	Retirement	6/12/2020	NA
Laila Watts	Library Clerk (PT)	Seasonal Appointment	5/29/2020	\$15.21/hr
James Gibbons	Library Clerk (PT)	Seasonal Appointment	5/29/2020	\$15.21/hr

- **Moved/Seconded:** Eagleton, Bucher.
- **Discussion:** Lawrence explained the reasons for the actions.
- **VOTE:** 9 – 0 – 0

B. Unfinished/Old Business: None.

C. New Business:

1. Authorization to Sign Agreement: Boardman Road Waste Water Line (PPLD Document #062420 – 6)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District authorizes Tony Formby, Head of Building Services, to sign the agreement with The Chazen Companies as described in PPLD Document # 062420 – 6A.

- **Moved/Seconded:** Fitzgibbons, Spuhler.
- **Discussion:** Lawrence explained the background of the issue, the progress that has taken place so far, and the next steps. Some discussion ensued.
- **VOTE:** 9 – 0 – 0

VIII. Open Comment

A. Board Comment: None.

B. Public Comment: None.

Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Bucher, Spuhler.
- **Discussion:** None.
- **VOTE:** 9 - 0 - 0
- **Time of Adjournment:** 7:56 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, July 22, 2020, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



Thomas A. Lawrence, Clerk to the Board of Trustees
Poughkeepsie Public Library District

