

MINUTES OF MEETING
Poughkeepsie Public Library District
Minutes of Meeting of April 22, 2020

Trustees Present

- Dianne Blazek
- Amy Bombardieri
- Paul Bucher, Jr.
- Sean Eagleton
- Moira Fitzgibbons
- Edna Lyons
- Tom McGlinchey
- Mary Moore
- Patricia Ryan
- Cathy Schmitz
- Laurel Spuhler

Staff Present

- Bonny Algozzine, Secretary to the Director
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
- Gareth Davies, Development Officer

Other Guest(s)**FPPLD Representatives Present**

- Liz Murphy, President

I. Call to Order, Roll Call, Additions to the Agenda

- **Call to Order:** At 7:01 p.m., President Blazek called the meeting to order.
- **Roll Call:** Nine (9) Trustees were present at time of roll call; Trustee Bucher joined the meeting at 7:10 p.m.
- **Additions to the Agenda:** None.
- **Move/Seconded:** Fitzgibbons, Moore.
- **VOTE:** 9 – 0 – 0

II. Public Comment on Agenda Items: No public present.**III. Board Education:** None; the presentation of the audit report was postponed to May.**IV. Approval of Previous Record/Meeting(s)****A. March 25, 2020 (PPLD Documents #042220-1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of March 25, 2020.
- **Moved/Seconded:** Ryan, Spuhler.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

V. Approval of Financial Actions**A. March 2020 Financial Activity Report & Approval of Monthly Warrant (PPLD Documents #042220 – 2, #042220 – 2.1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accepts the Report of March 2020 Financial Activity as presented and, that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment and transfers:

Vouchers 56616 to 56847 in Warrant 20200423 totaling \$171,868.53

And, further, that the following warrants have been paid and inspected after the fact, in compliance with established policy of the Board of Trustees:

Vouchers 56663 to 56748 in Warrant 20200414 totaling \$9,360.43

- **Moved/Seconded:** Bombardieri, Eagleton.
- **Discussion:** Lynch reported on Financial Activity. Some discussion ensued.

- **VOTE:** 10 – 0 – 0
- **Next Month's Warrant Review:** Ryan and Spuhler.

VI. Operational Reports

A. Administrative Reports & Statistics (PPLD Document #042220 – 3)

- Lawrence reported on plumbing and parking work needed at Boardman, the leak in the Adriance Rotunda, hotspots we acquired and loaned to the Poughkeepsie City School District, an app to help students find age appropriate books, and plans for reopening the library. Some discussion ensued.

B. President's Report: President Blazek thanked everyone for their hard work in these difficult times.

C. Board Committee Reports:

1. **Board Development and Policy Committee:** Fitzgibbons reported a plan to search out someone interested in running for election for the open Trustee position.

D. Friends of PPLD: President Murphy reported on Annual Appeal money for the library, postponement of trips, and issues they will face when reopening the book store.

VII. Board Action

A. Personnel Actions (PPLD Documents #042220 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Karen Blovat	Librarian I (FT)	Permanent Appointment	5/11/2020	NA
Shannon Butler	Historian (FT)	Permanent Appointment	5/25/2020	NA

- **Moved/Seconded:** Moore, Spuhler.
- **Discussion:** None.
- **VOTE:** 10 – 0 – 0

B. Unfinished/Old Business: None.

C. New Business:

1. Central Library Development Aid (CLDA) 2019 Expense Certification and Central Library Development Aid (CLDA) 2020 Application (PPLD Documents #042220 – 5, #042220 – 6)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District authorizes the President to sign the Certification of 2019 CLDA/CBA Expenses as presented in PPLD Document #042220 – 5A and, authorizes the submission of the 2020 CLDA application as presented in PPLD Document #042220 – 6A to the Mid-Hudson Library System for further action and, ultimately, submission to the New York State Library Division of Library Development.
- **Moved/Seconded:** Ryan, Fitzgibbons.
- **Discussion:** Some discussion ensued.
- **VOTE:** 10 – 0 – 0

2. Approval of Amended Election Resolution (PPLD Document #042220 – 7)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accept Thomas McGlinchey's resignation and approve the amended election resolution as described in PPLD Document #042220 – 7A.
- **Moved/Seconded:** Fitzgibbons, Lyons.
- **Discussion:** Some discussion ensued.
- **VOTE:** 10 – 0 – 0

VIII. Open Comment

A. Board Comment: None.

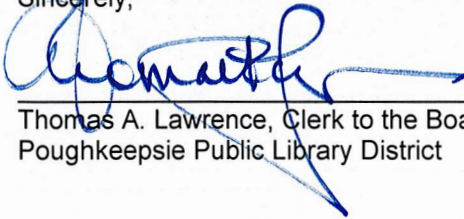
B. Public Comment: None.

Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Bucher, Spuhler.
- **Discussion:** None.
- **VOTE:** 10 - 0 - 0
- **Time of Adjournment:** 7:58 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, May 27, 2020, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Lawrence", written over a horizontal line.

Thomas A. Lawrence, Clerk to the Board of Trustees
Poughkeepsie Public Library District



The first part of the document is a list of names and dates. The names are written in a cursive hand, and the dates are in a more formal, printed style. The list appears to be a record of some kind, possibly a ledger or a list of transactions.

The second part of the document is a single line of text, which appears to be a signature or a name. It is written in a cursive hand and is somewhat difficult to read due to the slant and the style of the letters.

The third part of the document is a single line of text, which appears to be a date or a short phrase. It is written in a cursive hand and is also somewhat difficult to read.

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