

**MINUTES OF MEETING**  
**Poughkeepsie Public Library District**  
**Minutes of Meeting of March 25, 2020**

**Trustees Present**

- Dianne Blazek
- Amy Bombardieri
- Paul Bucher, Jr.
- Sean Eagleton
- Moira Fitzgibbons
- Edna Lyons
- Tom McGlinchey
- Mary Moore
- Patricia Ryan
- Cathy Schmitz
- Laurel Spuhler

**Staff Present**

- Bonny Algozzine, Secretary to the Director
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
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**Other Guest(s)****FPPLD Representatives Present**

- Liz Murphy, President

**I. Call to Order, Roll Call, Additions to the Agenda**

- **Call to Order:** At 7:15 p.m., President Blazek called the meeting to order. The meeting was conducted vis GoToMeeting and was publicly announced. All votes were roll call votes. Unfortunately, the meeting was not recorded nor was a transcription created.
- **Roll Call:** Ten (10) Trustees were present at time of roll call.
- **Additions to the Agenda:** None.
- **Move/Seconded:** Bucher, Spuhler.
- **VOTE:** 10 – 0 – 0

**II. Public Comment on Agenda Items:** No public present.**III. Board Education:** Lawrence gave an update of the Library District's Pandemic Response.**IV. Approval of Previous Record/Meeting(s)****A. February 19, 2020 (PPLD Documents #032520-1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of February 19, 2020.
- **Moved/Seconded:** Lyons, Bucher.
- **Discussion:** None.
- **VOTE:** 10 – 0 – 0

**V. Approval of Financial Actions****A. February 2020 Financial Activity Report & Approval of Monthly Warrant (PPLD Documents #032520 – 2, #032520 – 2.1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accepts the Report of February 2020 Financial Activity as presented and, that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment and transfers:

Vouchers 56258 to 56597 in Warrant 20200326 totaling \$208,779.31

And, further, that the following warrants have been paid and inspected after the fact, in compliance with established policy of the Board of Trustees:

Vouchers 56305 to 56373 in Warrant 202000311 totaling \$26,568.26

- **Moved/Seconded:** Ryan, Bucher.
- **Discussion:** Lynch reported on Financial Activity. Some discussion ensued.
- **VOTE:** 10 – 0 – 0
- **Next Month's Warrant Review:**

## VI. Operational Reports

### A. Administrative Reports & Statistics (PPLD Document #032520 – 3)

- Lawrence reported on cancellations and some future possibilities.

### B. President's Report: President Blazek thanked everyone for being willing to hold the meeting in an online format.

### C. Board Committee Reports (PPLD Document #032520 – 3.3)

1. **Board Development and Policy Committee:** Fitzgibbons reported on committee discussions on the Pandemic Policy, Library Card Policy, and Issue of kids being supervised. Some discussion ensued.

### D. Friends of PPLD: None

## VII. Board Action

### A. Personnel Actions (PPLD Documents #032520 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Andrew Griemsmann	Library Clerk (Hrly)	Permanent Appointment	3/30/2020	NA
Colin Lawrence	Page (PT)	Permanent Appointment	4/6/2020	NA

- **Moved/Seconded:** Fitzgibbons, Bucher.
- **Discussion:** None.
- **VOTE:** 10 – 0 – 0

### B. Unfinished/Old Business: None.

### C. New Business:

#### 1. Approval Policy: Pandemics (PPLD Document #032520 – 5)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approved the pandemic policy as described in PPLD Document #032520 – 5A.
- **Moved/Seconded:** Eagleton, Ryan.
- **Discussion:** Some discussion ensued.
- **VOTE:** 10 – 0 – 0

## VIII. Open Comment

### A. Board Comment: None.

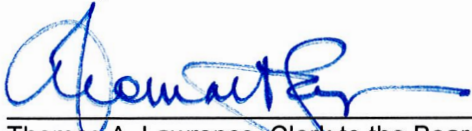
### B. Public Comment: None.

## Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Lyons, Bucher.
- **Discussion:** None.
- **VOTE:** 10 - 0 - 0
- **Time of Adjournment:** 7:47 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, April 22, 2020, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



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Thomas A. Lawrence, Clerk to the Board of Trustees  
Poughkeepsie Public Library District

