

MINUTES OF MEETING
Poughkeepsie Public Library District
Minutes of Meeting of January 22, 2020

Trustees Present

- Dianne Blazek
- Amy Bombardieri
- Paul Bucher, Jr.
- Sean Eagleton
- Moira Fitzgibbons
- Edna Lyons
- Tom McGlinchey
- Mary Moore
- Patricia Ryan
- Cathy Schmitz
- Laurel Spuhler

Staff Present

- Bonny Algozzine, Secretary to the Director
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
- Gareth Davies, Development Officer
-

Other Guest(s)**FPPLD Representatives Present**

- Liz Murphy, President

I. Call to Order, Roll Call, Additions to the Agenda

- **Call to Order:** At 7:01 p.m., President Blazek called the meeting to order.
- **Roll Call:** Nine (9) Trustees were present at time of roll call.
- **Additions to the Agenda:** None.
- **Move/Seconded:** Moore, Spuhler.
- **VOTE:** 9 – 0 – 0

II. Public Comment on Agenda Items: No public present.**III. Board Education:** Development Officer Gareth Davies gave an overview of Advancement activities.**IV. Approval of Previous Record/Meeting(s)****A. December 18, 2019 and January 4, 2020 (PPLD Documents #012220 – 1, #012220 – 1.1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meetings of December 18, 2019 and January 4, 2020.
- **Moved/Seconded:** Eagleton, Bucher.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

V. Approval of Financial Actions**A. December 2019 Financial Activity Report (PPLD Document #012220 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accepts the Report of December 2019 Financial Activity as presented.
- **Moved/Seconded:** Bucher, Ryan.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

B. Approval of Monthly Warrant (PPLD Document #012220 – 2.1)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment and transfers:

Vouchers 55584 to 55936 in Warrant 20200123 totaling \$297,460.61
Voucher 55870 in Warrant C200123 totaling \$134,777.00

And, further, that the following warrants have been paid and inspected after the fact, in compliance with established policy of the Board of Trustees:

Vouchers 55582 to 55685 in Warrant 20200115 totaling \$109,030.71

- **Moved/Seconded:** Fitzgibbons, Bucher.
- **Discussion:** Some discussion ensued.
- **VOTE:** 9 – 0 – 0
- **Next Month's Warrant Review:** Eagleton and Lyons.

VI. Operational Reports

A. Administrative Reports & Statistics (PPLD Document #012220 – 3)

- Lawrence reported on the Bookmobile, starting Book Clubs at local schools, the Big Read at BOCES, upgrading lighting in the Greene Rooms at Boardman, the Book Festival, and topics to be discussed in future committee meetings.

B. President's Report: President Blazek recognized Former President Moore's outstanding service.

C. Board Committee Reports: No reports.

D. Friends of PPLD: President Murphy reported on the success of the Friend's Bookstore, Internet sales, and Holiday Sale.

VII. Board Action

A. Personnel Actions (PPLD Documents #012220 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Andrew Morgan	Librarian Trainee (FT)	Probationary Provisional Appointment	2/2/2020	\$51,235 (Step 1)
Sandra Priore	Library Assistant (Spanish Speaking) (FT)	Probationary Permanent Appointment	2/2/2020	\$50,797 (Step 1)
Rose Lovell	Librarian II (FT)	Probationary Provisional Appointment	2/2/2020	\$61,916 (Step 1)
P. Tenney	Custodial Worker (PT)	Probationary Permanent Appointment	2/2/2020	\$41,690 (Step 1)
Donovan Mitchell	Custodial Worker (PT)	Probationary Permanent Appointment	2/2/2020	\$41,690 (Step 1)
Andrew Griemsmann	Library Clerk (Hrly)	Salary Revision	2/2/2020	\$35,237 (Step 1)
Petlyn Alexander	Library Assistant (PT)	Probationary Permanent Appointment	2/2/2020	\$20.83/hr
Evan Doherty	Page (PT)	Permanent Appointment	2/3/2020	NA
Brendan Gibbons	Page (PT)	Permanent Appointment	2/3/2020	NA
Emily Giancarlo	Page (PT)	Probationary Permanent Appointment	2/2/2020	\$12.10/hr

- **Moved/Seconded:** Bucher, Spuhler.
- **Discussion:** None.
- **VOTE:** 9 – 0 – 0

B. Unfinished/Old Business: None.

C. New Business: None.

VIII. Open Comment

A. Board Comment: None.


B. Public Comment: None.

Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Eagleton, Schmitz.
- **Discussion:** None.
- **VOTE:** 9 - 0 - 0
- **Time of Adjournment:** 8:17 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, February 19, 2020, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



Thomas A. Lawrence, Clerk to the Board of Trustees
Poughkeepsie Public Library District

[Faint, illegible handwritten signature]