

**MINUTES OF MEETING**  
**Poughkeepsie Public Library District**  
**Minutes of Meeting of December 16, 2020**

**Trustees Present**

- Dianne Blazek
- Amy Bombardieri
- Paul Bucher, Jr.
- Sean Eagleton
- Patricia Ferrer-Medina
- Moira Fitzgibbons
- Edna Lyons
- Mary Moore
- Patricia Ryan
- Cathy Schmitz
- Laurel Spuhler

**Staff Present**

- Bonny Algozzine, Secretary to the Director
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
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**Other Guest(s)****FPPLD Representatives Present**

- Liz Murphy, President

**I. Call to Order, Roll Call, Additions to the Agenda**

- **Call to Order:** At 7:04 p.m., President Blazek called the meeting to order.
- **Roll Call:** Eight (8) Trustees were present at time of roll call. Trustee Moore and Trustee Ryan joined at 7:22 p.m.
- **Additions to the Agenda:** None.
- **Move/Seconded:** Eagleton, Spuhler.
- **VOTE:** 8 – 0 – 0

**II. Public Comment on Agenda Items:** No public present.**III. Board Education:** None**IV. Approval of Previous Record/Meeting(s)****A. November 18, 2020 (PPLD Documents #121620 – 1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the minutes of the meeting of November 18, 2020.
- **Moved/Seconded:** Eagleton, Fitzgibbons.
- **Discussion:** None.
- **VOTE:** 8 – 0 – 0

**V. Approval of Financial Actions****A. November 2020 Financial Activity Report (PPLD Document #121620 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District accept the Report of November 2020 Financial Activity as presented.
- **Moved/Seconded:** Bucher, Spuhler.
- **Discussion:** Lynch summarized a few aspects of the report. Some discussion ensued.
- **VOTE:** 8 – 0 – 0

**B. Approval of Monthly Warrant (PPLD Document #121620 – 2.1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following warrants for immediate payment and transfers:

Vouchers 58910 to 59088 in Warrant 20201217 totaling \$91,197.13

- **Moved/Seconded:** Schmitz, Eagleton.
- **Discussion:** None.
- **VOTE:** 8 – 0 – 0
- **Next Month's Warrant Review:**

**VI. Operational Reports**

**A. Administrative Reports & Statistics (PPLD Document #121620 – 3)**

- Lawrence reported on: the budget vote and voting trends, COVID-19 issues, Operation Warm, and next year's NEA Big Read speaker.

**B. President's Report:** None.

**C. Board Committee Reports:** None.

**D. Friends of PPLD:** President Murphy reported on: sales at the Book Store, the Holiday Sale, the Annual Meeting, and the Pod that the Friends rented to hold daily book donations during the winter months.

**VII. Board Action**

**A. Personnel Actions: (PPLD Document #121620 – 4)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Yvonne Laube	Public Information Officer (Hrly)	Permanent Appointment	1/6/2021	NA
Erin Moore	Page	Permanent Appointment	1/10/2021	NA
Christine Bexley	Library Clerk (PT)	Permanent Appointment	1/19/2021	NA
Terry Konrath	Library Clerk (PT)	Permanent Appointment	1/24/2021	NA
Julian Roberts	Page	Permanent Appointment	1/28/2021	NA
Donovan Mitchell	Security Guard	Permanent Appointment	1/30/2021	NA

- **Moved/Seconded:** Bucher, Moore.
- **Discussion:** Lawrence explained the reason for these actions and reported on the next steps for the grievance issue in progress.
- **VOTE:** 10 – 0 – 0

**B. Unfinished/Old Business:** None.

**C. New Business:**

**1. Approval of Appointment of Auditor (PPLD Document #121620 – 5)**

**A. Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District appoint the firm of EFPR Groups, CPAs, LLC (Williamsville, NY) to conduct the annual Library District audit for fiscal years 2020 for \$16,500, 2021 and 2022 for \$17,000, 2023 and 2024 for \$17,500, and 2025 for \$18,000 (all fees inclusive).

**B. Moved/Seconded:** Ryan, Eagleton.

**C. Discussion:** Trustee Ryan reported on Finance committee discussions.

**D. VOTE:** 10 – 0 – 0

**VIII. Open Comment**

**A. Board Comment:** None.

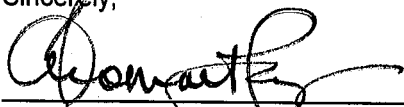
**B. Public Comment:** None.

**Adjournment**

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** Lyons, Bucher.
- **Discussion:** None.
- **VOTE:** 10 - 0 - 0
- **Time of Adjournment:** 7:38 p.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, January 27, 2020, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will be scheduled with reviewers.

Sincerely,



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Thomas A. Lawrence, Clerk to the Board of Trustees  
Poughkeepsie Public Library District