

**MINUTES OF MEETING**  
**Poughkeepsie Public Library District**  
**Minutes of Meeting of January 4, 2020**

**Trustees Present**

- Dianne Blazek
- Amy Bombardieri
- Paul Bucher, Jr.
- Sean Eagleton
- Moira Fitzgibbons
- Edna Lyons
- Tom McGlinchey
- Mary Moore
- Patricia Ryan
- Cathy Schmitz
- Laurel Spuhler

**Staff Present**

- Bonny Algozzine, Secretary to the Director
- Tom Lawrence, Library Director
- Barbara Lynch, Business Manager
- Other Staff
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**Other Guest(s)****FPPLD Representatives Present**

- Liz Murphy, President

**I. Call to Order and Additions to the Agenda**

At 10:04 a.m., President Moore called the meeting to order. Moore acknowledged our three Trustees elected to new full terms: Paul Bucher, Jr. (City), Tom McGlinchey (Town) and Mary Moore (Town). Lawrence mentioned an Addition to the Agenda: Authorization to Sign Contract - Copiers PPLD Document #010420 – 4.

**II. Business****A. Election of 2020 Officers**

Moore, on behalf of the Board Development & Policy Committee, presented the 2020 Slate of Officers.

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following Slate of Officers.
  - President – Dianne Blazek
  - Vice President – Patricia Ryan
  - Secretary – Edna Lyons
  - Treasurer – Tom McGlinchey
  - Assistant Treasurers – Paul Bucher, Jr., Moira Fitzgibbons, Mary Moore, Patricia Ryan, Cathy Schmitz
- **Moved/Seconded:** McGlinchey, Spuhler.
- **Discussion:** None.
- **VOTE:** 11 – 0 – 0

**B. Approval of 2020 Official Designations, Charges and Procedures (PPLD Document #010420 – 1)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the 2020 Official Designations, Charges and Procedures as reflected in PPLD Document #010420 – 1A.
- **Moved/Seconded:** Bucher, Fitzgibbons.
- **Discussion:** Lawrence briefly went through the items in the documents.
- **VOTE:** 11 – 0 – 0

**C. Approval of Expenses (PPLD Document #010420 – 2)**

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following expenses in advance of the regular January warrant:

Sozo Artists (Lemon Anderson)	\$3,250
Penguin Random House (Marc Brown)	\$2,500

- **Moved/Seconded:** Ryan, Spuhler.
- **Discussion:** None.
- **VOTE:** 11 – 0 – 0

#### D. Personnel Actions (PPLD Documents #010420 – 3)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District approve the following personnel actions:

Employee Name/Number	Civil Service Title	Type of Action	Effective Date(s)	Salary
Emery Gibbons	Page (PT)	Resignation	1/21/2020	NA
Julie Hering	Public Information Officer (FT)	Change in Status (from FT to 4/5s)	1/4/2020	NA

- **Moved/Seconded:** Bucher, McGlinchey.
- **Discussion:** None.
- **VOTE:** 11 – 0 – 0

#### E. New Business:

##### 1. Authorization to Sign Contract - Copiers (PPLD Document #010420 – 4)

- **Motion:** Moved that the Board of Trustees of the Poughkeepsie Public Library District authorizes the Business Manager to sign a lease contract for copiers as described in PPLD Document #010420 – 4.
- **Moved/Seconded:** Eagleton, Lyons.
- **Discussion:** Lawrence requested the Board allow a change in the wording of the motion from "lease contract" to "deferred payment plan." Lynch explained the details of the plan. Some discussion ensued.
- **VOTE:** 11 – 0 – 0

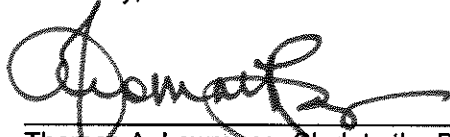
Lawrence distributed: *What Happens When – An Incomplete Guide to 2020* indicating what is scheduled to occur each month and the *Conflict of Interest Disclosure Form* for the Trustees to complete.

#### Adjournment

- **Motion:** There was a motion that the meeting be adjourned.
- **Moved/Seconded:** McGlinchey, Ryan.
- **Discussion:** None.
- **VOTE:** 11 - 0 - 0
- **Time of Adjournment:** 10:21 a.m.

The next regular monthly meeting of the Board of Trustees will be Wednesday, January 22, 2020, 7 p.m. at Adriance Memorial Library, 93 Market Street, Poughkeepsie, NY. Warrant review will begin at 6:15 p.m.

Sincerely,



Thomas A. Lawrence, Clerk to the Board of Trustees  
Poughkeepsie Public Library District