

## **Poughkeepsie Public Library District Library Telescope Borrower Contract**

- 1. The borrower agrees to never look directly at the sun through the telescope or its finder scope, even for a moment. It is understood that permanent eye damage could result. Even pointing the telescope at the sun could result in telescope parts melting. CALS will not be held liable for any injuries incurred as a result of telescope use. \_\_\_\_\_ ( Patron initials)**
2. The borrower must be 18 or over and a Poughkeepsie Public Library District resident cardholder in good standing (i.e. with a balance of \$5.00 or less owed), who has had a library card for more than 6 months. Telescopes may not be checked out until a patron's address is verified by mail.
3. The borrower must notify the library immediately if there are any changes to the borrower's address, phone number, or e-mail address.
4. Telescopes are loaned for one week (seven days).
5. The borrower may ask staff to place a hold, but a telescope may only be picked up at its home library.
6. The telescope must be returned to its home library and checked in with a library staff member. It may not be placed in the library book drop or left at the circulation desk without a staff member being informed of its return.
7. A \$5.00 per day fine will be applied to telescopes returned late. After two weeks, the borrower will be billed for the \$200.00 replacement cost of the telescope, and the library may take steps to retrieve the telescope up to and including collection agency and/or legal action.
8. The borrower is responsible for reading the instruction manual for the telescope's proper care and use.
9. The borrower will not expose the telescope to water or extreme heat or cold.
10. The borrower will not point the telescope at the sun which could result in telescope parts melting.
11. Beyond normal wear and tear, any damages to telescopes will be the responsibility of the borrower regardless of the circumstances of said damages.
12. The borrower will only use the telescope for its intended purpose to view the nighttime sky.
13. The borrower is responsible for all items included with the telescope. If any of these items are damaged or lost, the patron will pay a replacement fee.
14. Barcodes and other identifiers may NOT be removed.
15. The borrower will turn off the EZ Finder scope when not in use to preserve battery life.
16. The borrower, by signing below, acknowledges that he or she is responsible for all charges accrued for any damage to the telescope during the lending period, and for the full replacement cost if applicable.
17. The borrower will return the telescope along with all of its parts – including instruction booklet, spare eyepiece, Skywatcher's Manual, dust cap, telescope, and suitcase.

**Turn page over.**

**Telescope Check Out**

All telescope parts are present:

- Instruction Manual
- Spare Eyepiece
- Sky Watcher’s Manual
- Telescope
- Dust Cap

Borrower Name (Print): \_\_\_\_\_

Borrower Signature: \_\_\_\_\_ Date \_\_\_\_\_

Borrower Library Card Number: \_\_\_\_\_

Library Staff Signature: \_\_\_\_\_

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