Greater Poughkeepsie Library District
Annual Report For Public And Association Libraries - 2012

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2012, except for questions related to the current library director/manager (questions 1.35 through 1.40).

1.1	Library ID Number	3200135360
1.2	Library Name	GREATER POUGHKEEPSIE LIBRARY DISTRICT
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Poughkeepsie *
1.6	Beginning Fiscal Reporting Year	01/01/2012
1.7	Ending Fiscal Reporting Year	12/31/2012
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	
1.11	Beginning Local Fiscal Year	01/01/2012
1.12	Ending Local Fiscal Year	12/31/2012
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	93 MARKET STREET
1.15	City	POUGHKEEPSIE
1.16	Zip Code	12601
1.17	Mailing Address	93 MARKET STREET
1.18	City	POUGHKEEPSIE
1.19	Zip Code	12601
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(845) 485-3445
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(845) 485-3789
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	administration@poklib.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	WWW.POKLIB.ORG
1.24	Population Chartered to Serve (per 2010 Census)	75,135
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Special Legislative District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute

1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	06/16/1989
1.30	Date the library was last registered	03/22/1993
1.31	Federal Employer Identification Number	141701733
1.32	County	DUTCHESS
1.33	School District	City Of Poughkeepsie
1.34	Library System	Mid-Hudson Library System

NOTE: For questions 1.35 through 1.40, report all information for the current library director/manager.

1.35	Title of Library Director/ Manager (select one):	Mr.
1.36	First Name of Library Director/Manager	Thomas
1.37	Last Name of Library Director/Manager	Lawrence
1.38	NYS Public Librarian Certification Number	12271
1.39	E-mail Address of the Director/Manager	tlawrence@poklib.org
1.40	Fax Number of the Director/Manager	(845) 485-3789
1.41	Does the library charge fees for library cards to people residing outside the system's service area?	N
1.42	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote <u>(see instructions)</u>. Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.44	Y

1.	Name of municipality or district holding the vote	Greater Poughkeepsie Library District
2.	Indicate the type of municipality or district holding the vote	Special Legislative District
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N
4.	Dollar amount	$6,316,259
5.	Was the vote successful?	Y
6.	Date the vote was held (mm/dd/yyyy)	11/08/2011

1.43	For the fiscal year that ended in 2012, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	89%
1.44	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.45.	N

1.	Name of contracting municipality or district	
2.	Is this a written contractual agreement?	
3.	Population of the geographic area served by this contract	
4.	Dollar amount of contract	
5.	Enter the appropriate code for range of services provided (select one):	

1.45	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.	Y

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	37,246
2.2	Adult Non-fiction Books	78,746
2.3	Total Adult Books (Total questions 2.1 & 2.2)	115,992
2.4	Children's Fiction Books	24,512
2.5	Children's Non-fiction Books	17,264
2.6	Total Children's Books (Total questions 2.4 & 2.5)	41,776
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	157,768

Other Print Materials

2.8	Total Uncataloged Books	500
2.9	Total Print Serials	400
2.10	All Other Print Materials	5,462
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	6,362
2.12	Total Print Materials (Total questions 2.7 and 2.11)	164,130

ELECTRONIC MATERIALS

2.13	Electronic Books	3,462
2.14	Local Databases	15
2.15	NOVELNY Databases	9
2.16	Total Databases (Total questions 2.14 and 2.15)	24
2.17	Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.)	3,762
2.18	Total Electronic Materials (Total questions 2.13, 2.16 and 2.17)	7,248

ALL OTHER MATERIALS

2.19	Audio - Physical Units	9,409
2.20	Audio - Downloadable Titles	1,479
2.21	Video - Physical Units	10,305
2.22	Video - Downloadable Titles	0
2.23	All Other Materials (includes microform, films, slides, etc.)	2,213
2.24	Total Other Materials Holdings (Total questions 2.19 through 2.23)	23,406
2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.18 and 2.24)	194,784

CURRENT SERIAL SUBSCRIPTIONS

2.26	Current Print Serial Subscriptions	350

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27	Cataloged Books	13,610
2.28	All Other Print Materials	0
2.29	Electronic Materials	3,909
2.30	All Other Materials	3,233
2.31	Total Additions (Total questions 2.27 through 2.30)	20,752

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.59 as of the end of the fiscal year

reported in Part 1; report information on questions 3.11 through 3.48 for the 2012 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	1,283
3.2	Young Adult Program Sessions	178
3.3	Children's Program Sessions	673
3.4	All Other Program Sessions	720
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	2,854
3.6	Adult Program Attendance	13,463
3.7	Young Adult Program Attendance	1,715
3.8	Children's Program Attendance	14,354
3.9	All Other Program Attendance	11,584
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	41,116

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2012 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	No
c.	Summer Reading at New York Libraries name and/or logo used	No
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes
e.	N/A	No
3.12	Library outlets offering a summer reading program	2
3.13	Children registered for the library's summer reading program	559
3.14	Young adults registered for the library's summer reading program	70
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	629
3.16	Children's program sessions - Summer 2012	183
3.17	Young adult program sessions - Summer 2012	41
3.18	Total program sessions - Summer 2012 (total 3.16 + 3.17)	224
3.19	Children's program attendance - Summer 2012	4,415
3.20	Young adult program attendance - Summer 2012	246
3.21	Total program attendance - Summer 2012 (total 3.19 + 3.20)	4,661

COLLABORATORS

3.22	Public school district(s) and/or BOCES	6
3.23	Non-public school(s)	6
3.24	Childcare center(s)	0
3.25	Summer camp(s)	5
3.26	Municipality/Municipalities	0
3.27	Literacy provider(s)	0
3.28	Other (describe using the State note)	0
3.29	Total Collaborators (total 3.22 through 3.28)	17

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y

3.31 Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry	Yes

b.	Focus on parents & caregivers	No
c.	Combined audience	No
d.	N/A	No

3.32 Number of sessions

a.	Focus on birth - school entry	368
b.	Focus on parents & caregivers	
c.	Combined audience	
d.	N/A	

3.33   Total Sessions   368

3.34 Attendance at sessions

a.	Focus on birth - school entry	7,572
b.	Focus on parents & caregivers	
c.	Combined audience	
d.	N/A	

3.35   Total Attendance   7,572

3.36 Collaborators (check all that apply):

a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	No
f.	N/A	No

ADULT LITERACY

3.37	Did the library offer adult literacy programs?	Yes
3.38	Total program sessions	
3.39	Total program attendance	

3.40 Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using State Note)	No
e.	N/A	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.41	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.42	Children's program sessions	
3.43	Young adult program sessions	
3.44	Adult program sessions	
3.45	Total program sessions (total 3.42 + 3.43 + 3.44)	0
3.46	Children's program attendance	
3.47	Young adult program attendance	
3.48	Adult program attendance	
3.49	Total program attendance (total 3.46 + 3.47 + 3.48)	0

3.50 Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
4	Health care providers/agencies	No

d.	Other (describe using the State note)	No
e.	N/A	No

LIBRARY USE

3.51	Library visits (total annual attendance)	378,878
3.52	Registered resident borrowers	28,795
3.53	Registered non-resident borrowers	9

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.54	Does the library have an open meeting policy?	Y
3.55	Does the library have a policy protecting the confidentiality of library records?	Y
3.56	Does the library have an Internet use policy?	Y
3.57	Does the library have a disaster policy?	Y

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.58	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.59	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	82,032
4.2	Adult Non-fiction Books	55,082
4.3	Total Adult Books (Total questions 4.1 & 4.2)	137,114
4.4	Children's Fiction Books	62,357
4.5	Children's Non-fiction Books	17,345
4.6	Total Children's Books (Total questions 4.4 & 4.5)	79,702
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	216,816

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	179,168
4.9	Circulation of Children's Other Materials	30,515
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	209,683
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	426,499
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	110,217

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	61,356

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	63,178

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	120,107

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2012.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	102,832
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Number of uses (sessions) of public Internet computers per year	117,510
5.7	Name of the person at the library to contact regarding Information Technology (IT) services	Bruce Sullivan
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 485-3445
5.9	IT contact's email address	bsullivan@poklib.org

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	15.85
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	6
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	32.19
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	55.04
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	$47,560
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	$101,500
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2012.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y

7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y

8. Maintains a facility to meet community needs, including adequate:

7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y

9. Has the equipment and connections necessary to facilitate access to information:

7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	1
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	2

PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.

8.6	Minimum Weekly Total Hours - Main Library	64
8.7	Minimum Weekly Total Hours - Branch Libraries	57
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	121.00
8.10	Annual Total Hours - Main Library	3,472
8.11	Annual Total Hours - Branch Libraries	2,964
8.12	Annual Total Hours - Bookmobiles	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	6,436.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Adriance Memorial Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	93 Market Street
4.	Outlet Street Address Status	00 (for no change)

5.	City	Poughkeepsie
6.	Zip Code	12601
7.	Phone (enter 10 digits only)	(845) 485-3445
8.	Fax Number (enter 10 digits only)	(845) 485-3789
9.	E-mail Address	administration@poklib.org
10.	Outlet URL	www.poklib.org
11.	County	Dutchess
12.	Outlet Type Code (select one):	CE
13.	Public Service Hours Per Year for This Outlet	3,472
14.	Number of Weeks This Outlet is Open	7
15.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
16.	Is the meeting space available for public use even when the outlet is closed?	Y
17.	Total number of non-library sponsored programs, meetings and/or events at this outlet	450
18.	Enter the appropriate outlet code (select one):	LO
19.	Who owns this outlet building?	Library Board
20.	Who owns the land on which this outlet is built?	Library Board
21.	Indicate the year this outlet was initially constructed	1898
22.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2009
23.	Square footage of the outlet	42,000
24.	Total number of Internet terminals at this outlet used by the general public	54
25.	Type of connection on the outlet's public Internet computers	Fiber
26.	Maximum download speed on the outlet's public access Internet computers only.	Greater than 10 mbps and less than 25 mbps
27.	Maximum upload speed on the outlet's public access Internet computers only.	Greater than 50 mbps and less than 100 mbps
28.	Internet Provider	Other (specify using the State note)
29.	WiFi Access (click the hyperlink for types of WiFi Access)	Available only when the library is open
30.	Does the outlet have interactive videoconferencing capability for public use?	Y
31.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
32.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
33.	*LIBID*	3200135360
34.	*FSCSID*	NY0230
35.	*Metropolitan Status Code*	CC
36.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
37.	*Outlet Structure Status*	00 (for no change from previous year)
1.	Outlet Name	Arlington Branch Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	504 Haight Avenue
4.	Outlet Street Address Status	00 (for no change)

5.	City	Poughkeepsie
6.	Zip Code	12603
7.	Phone (enter 10 digits only)	(845) 454-9301
8.	Fax Number (enter 10 digits only)	(845) 454-9308
9.	E-mail Address	N/A
10.	Outlet URL	www.poklib.org
11.	County	Dutchess
12.	Outlet Type Code (select one):	BR
13.	Public Service Hours Per Year for This Outlet	2,964
14.	Number of Weeks This Outlet is Open	6
15.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
16.	Is the meeting space available for public use even when the outlet is closed?	N
17.	Total number of non-library sponsored programs, meetings and/or events at this outlet	50
18.	Enter the appropriate outlet code (select one):	LR
19.	Who owns this outlet building?	Other (specify using the State note)
20.	Who owns the land on which this outlet is built?	Other (specify using the State note)
21.	Indicate the year this outlet was initially constructed	N/A
22.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2000
23.	Square footage of the outlet	6,800
24.	Total number of Internet terminals at this outlet used by the general public	14
25.	Type of connection on the outlet's public Internet computers	Fiber
26.	Maximum download speed on the outlet's public access Internet computers only.	Greater than 6 mbps and less than 10 mbps
27.	Maximum upload speed on the outlet's public access Internet computers only.	Greater than 6 mbps and less than 10 mbps
28.	Internet Provider	Other (specify using the State note)
29.	WiFi Access (click the hyperlink for types of WiFi Access)	Available only when the library is open
30.	Does the outlet have interactive videoconferencing capability for public use?	N
31.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
32.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
33.	*LIBID*	3200135360
34.	*FSCSID*	NY0230
35.	*Metropolitan Status Code*	CC
36.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
37.	*Outlet Structure Status*	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2012. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2012 to December 31, 2012)	13
10.2	Number of voting library board positions stated in the library's charter.	
10.3	Number of current <u>voting</u> positions on library board.	11

BOARD MEMBER SELECTION

10.4	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election

List Officers and Board Members for the current Calendar Year. Complete one record for each board member.

BOARD PRESIDENT

10.5	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mrs.
10.6	First Name	Lila
10.7	Last Name	Lynch
10.8	Mailing Address	4 St. John's Parkway
10.9	City	Poughkeepsie
10.10	Zip Code (5 digits only)	12601
10.11	Phone (enter 10 digits only)	(845) 486-1021
10.12	E-mail Address	fipanelli@aol.com
10.13	Term Expires - Month	December
10.14	Term Expires - Year (yyyy)	2017
10.15	The date the Oath of Office was taken (mm/dd/yyyy)	01/02/2013
10.16	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/02/2013
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Nathaniel
3.	Last Name of Board Member	Almeida
4.	Mailing Address	248 - 250 Main Street
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12601
7.	E-mail address	almeida_nathaniel@yahoo.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2016
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/10/2012
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/10/2012
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Sheila
3.	Last Name of Board Member	Scott
4.	Mailing Address	5 Carroll Street
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12601
7.	E-mail address	s_scott@phscpa.com
8.	Office Held or Trustee	Treasurer

9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2013
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/23/2009
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2009
1.	Title of Board Member (select one):	Dr.
2.	First Name of Board Member	Duane
3.	Last Name of Board Member	Hutton
4.	Mailing Address	34 Brentwood Drive
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12603
7.	E-mail address	hutde@aol.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2013
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/23/2009
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2009
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Tom
3.	Last Name of Board Member	McGlinchey
4.	Mailing Address	145 College Avenue
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12603
7.	E-mail address	mcglin@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/13/2010
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/13/2010
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Mary
3.	Last Name of Board Member	Moore
4.	Mailing Address	10 Argent Drive
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12603
7.	E-mail address	marymoor@us.ibm.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	08/25/2009
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	08/25/2009
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Miriam
3.	Last Name of Board Member	Zimet-Aaron
4.	Mailing Address	93 Turnberry Court

5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12603
7.	E-mail address	zimetama@gmail.com
8.	Office Held or Trustee	Secretary
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2016
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/05/2012
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/05/2012
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Patrick
3.	Last Name of Board Member	Watson
4.	Mailing Address	23 Alden Road
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12603
7.	E-mail address	pjw@patrickwatson.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/07/2010
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/07/2010
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Grace
3.	Last Name of Board Member	Calella
4.	Mailing Address	18 Pleasant Ridge Road
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12603
7.	E-mail address	gcalella@optonline.net
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2017
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/10/2013
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/11/2013
1.	Title of Board Member (select one):	Dr.
2.	First Name of Board Member	Anne
3.	Last Name of Board Member	Constantinople
4.	Mailing Address	67 Muirfield Court
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12603
7.	E-mail address	constant406@yahoo.com
8.	Office Held or Trustee	Vice President
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2013
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/23/2009
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/23/2009

1.	Title of Board Member (select one):	Dr.
2.	First Name of Board Member	Sondra
3.	Last Name of Board Member	Farganis
4.	Mailing Address	11 Old Silvermine
5.	City	Poughkeepsie
6.	Zip Code (5 digits only)	12603
7.	E-mail address	sondra.farganis@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2015
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/04/2011
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/04/2011

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS
Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3 (see instructions).	Y
1.	Source of Funds	Other (specify using the State note)
2.	Name of funding County, Municipality or District	Poughkeepsie Public Library District
3.	Amount	$5,573,526
4.	Subject to public vote held in reporting year or previous reporting year	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	Other (specify using the State note)
2.	Name of funding County, Municipality or District	Dutchess County IDA
3.	Amount	$8,165
4.	Subject to public vote held in reporting year or previous reporting year	N/A
5.	Written Contractual Agreement	N/A
1.	Source of Funds	County
2.	Name of funding County, Municipality or District	Dutchess County
3.	Amount	$51,493
4.	Subject to public vote held in reporting year or previous reporting year	N
5.	Written Contractual Agreement	Y
11.2	**TOTAL LOCAL PUBLIC FUNDS**	$5,633,184

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$18,623
11.4	Central Library Aid (CLDA and/or CBA)	$223,657
11.5	Additional State Aid received from the System	$0
11.6	Federal Aid received from the System	$0

11.7	Other Cash Grants	$900
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$243,180

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	$17,818

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0
11.11	Other Federal Aid	$77,050
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$77,050
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

OTHER RECEIPTS

11.14	Gifts and Endowments	$213,072
11.15	Fund Raising	$0
11.16	Income from Investments	$13,178
11.17	Library Charges	$80,650
11.18	Other	$55,648
11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$362,548
11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$6,333,780
11.21	**BUDGET LOANS**	$0

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$0
11.23	From Other Funds	$18,695
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$18,695
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2012 (Same as Question 12.38 of previous year if fiscal year has not changed)	$537,649
11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	$6,890,124

12. OPERATING FUND DISBURSEMENTS
STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$1,065,984
12.2	Other Staff	$1,560,208
12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$2,626,192
12.4	**Employee Benefits Expenditures**	$1,176,432
12.5	**Total Staff Expenditures** (Add Questions 12.3 and 12.4)	$3,802,624

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$262,027
12.7	Electronic Materials Expenditures	$120,901
12.8	Other Materials Expenditures	$87,525
12.9	**Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)	$470,453

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$25,252
12.11	From Other Funds (71OF)	$0
12.12	**Total Capital Expenditures** (Add Questions 12.10 and 12.11)	$25,252

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$37,078
12.14	From Other Funds (72OF)	$0
12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$37,078
12.16	Other Disbursements for Operation & Maintenance of Buildings	$455,691
12.17	**Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16)	$492,769

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$65,944
12.19	Telecommunications	$41,513
12.20	Binding Expenses	$487
12.21	Postage and Freight	$13,007
12.22	Professional & Consultant fees - All libraries enter total paid for professional and consultant fees. If the cost for any one professional or consultant's fee is over $10,000, please describe in the State note. See instructions for definition of Professional & Consultant.	$176,028
12.23	Other Miscellaneous - If any expense exceeds $10,000 or 5% of a library's budget, whichever is higher, indicate in a State Note how the funds were spent.	$0
12.24	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	$296,979
12.25	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$43,600

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	$977,322
12.27	From Other Funds (73OF)	$0
12.28	**Total** (Add Questions 12.26 and 12.27)	$977,322
12.29	Budget Loans (Principal and Interest)	$0
12.30	Short-Term Loans	$0
12.31	**Total Debt Service** (Add Questions 12.28, 12.29 and 12.30)	$977,322
12.32	**TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	$6,108,999

TRANSFERS

Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	$0
12.34	From Other Funds (76OF)	$0
12.35	**Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8)	$0
12.36	**Transfer to Other Funds**	$0
12.37	**TOTAL TRANSFERS** (Add Questions 12.35 and 12.36)	$0
	TOTAL DISBURSEMENTS AND TRANSFERS	

12.38	(Add Questions 12.32 and 12.37)	$6,108,999
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2012	$781,125
12.40	**GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26)	$6,890,124

ASSURANCE

12.41	The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	03/27/2013

FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	04/09/2012
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	01/01/2011 - 12/31/2011
12.44	Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.45	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	
13.2	All Other Revenues from Local Sources	
13.3	**Total Revenues from Local Sources** (Add Questions 13.1 and 13.2)	$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	
13.5	Other State Aid	
13.6	**Total State Aid** (Add Questions 13.4 and 13.5)	$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	**TOTAL FEDERAL AID**	

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	$0
13.9	**TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8)	$0
13.10	**NON-REVENUE RECEIPTS**	
13.11	**TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)	$0
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2012 (Same as Question 14.11 of previous year, if fiscal year has not changed)	$62,496
13.13	**TOTAL CASH RECEIPTS AND BALANCE** (Add Questions 13.11 and 13.12; same as Question 14.12)	$62,496

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	
14.2	Incidental Construction	

Other Disbursements

14.3	Purchase of Buildings	
14.4	Interest	
14.5	Collection Expenditures	
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	$0
14.7	**TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6)	$0
14.8	**TRANSFER TO OPERATING FUND** (Same as Question 11.22)	$0
14.9	**NON-PROJECT EXPENDITURES**	
14.10	**TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9)	$0
14.11	**BALANCE IN CAPITAL FUND** - Ending Balance for the Fiscal Year Ending 2012	$62,496
14.12	**TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13)	$62,496

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	14.74
15.2	Total Librarians	19.99
15.3	All Other Paid Staff	28.17
15.4	Total Paid Employees	48.16
15.5	State Government Revenue	$260,098
15.6	Federal Government Revenue	$77,050
15.7	Other Operating Revenue	$363,448
15.8	Total Operating Revenue	$6,333,780
15.9	Other Operating Expenditures	$833,348
15.10	Total Operating Expenditures	$5,106,425
15.11	Total Capital Expenditures	$25,252
15.12	Print Materials	158,668
15.13	Total Registered Borrowers	28,804
15.14	Other Capital Revenue and Receipts	$0
15.15	Total Number of Internet Terminals Used by the General Public	68

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	*LIB ID*	3200135360
16.2	*Interlibrary Relationship Code*	ME
16.3	*Legal Basis Code*	LD
16.4	*Administrative Structure Code*	MO
16.5	*FSCS Public Library Definition*	Y
16.6	*Geographic Code*	OTH
16.7	*FSCS ID*	NY0230

SUGGESTED IMPROVEMENTS

Library Name:	Greater Poughkeepsie Library District
Library System:	Mid-Hudson Library System

Name of Person Completing Form: Tom Lawrence

Phone Number: (845) 485-3445

Please share with us your suggestions for improving the *Annual Report*. Thank you!