



Tuesday's Tip

information provided by Adriance Memorial Library to make your life a little bit easier

Tax Forms 2012

November 27, 2012

Yes, it is that time already. Now that the Federal government and New York State have stopped automatically mailing tax forms to individuals, many patrons turn to the library for forms. Even banks and the United States Post Office refer beleaguered taxpayers to the library. Yes, you can print them from the online sites. However, many people are looking for the multipage instruction books and they are costly to print out.

Libraries that have participated in past years have probably already submitted their requests for the 2012 forms, but for those of you in libraries that are considering being a distribution point for tax forms in your communities—and if you have the space to display and store the basic forms-- here is the contact information. You should order ASAP to allow delivery time!

- **IRS Tax Forms Outlet Program (TFOP):** email the tax form administrator at WI.TFOP.Administrator@irs.gov.
- **NYS Tax Department:** email nystaxforms@tax.ny.gov or call 518-244-1911.

It is work for staff, but many patrons appreciate the service.

And....For those of you who will be helping folks print forms directly from your library's computers, here are the links to the basic sites, and here is our [Useful Sites Page](#) that includes a link to out-of-state income tax forms.

Federal Forms: www.irs.gov/Forms-&-Pubs

New York State Forms: www.tax.ny.gov/forms

(Screen shots below...)

Forms & Pubs - Windows Internet Explorer

http://www.irs.gov/Forms-&Pubs

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 Changes to Current Forms & Pubs
 Prior Year Forms & Pubs
 Order Forms & Pubs
 More Information

Forms & Publications

Current Forms & Pubs
 Latest revision of Forms, Instructions, and Publications in PDF format

Prior Year Forms & Pubs
 Past revisions of Forms, Instructions, and Publications in PDF format

Accessible Forms & Pubs
 The most popular tax forms and publications for screen readers and Braille output

IRS Tax Map
 A useful subject-oriented database for taxpayers
 Search Your Tax Map Topic Now

Free File...
 Does the hard work for you!
 e-File Your Return for Free

Frequently Downloaded Forms & Publications

Form W-9 Inst W-9
 Request for Taxpayer Identification Number and Certification

Form W-4
 Employee's Withholding Allowance Certificate

Form 941 Inst 941
 Employer's Quarterly Federal Tax Return

Form 1099-MISC Inst 1099-MISC
 Miscellaneous Income

Form 2290 Inst 2290
 Heavy Highway Vehicle Use Tax Return

Form 8822
 Change of Address

http://www.irs.gov/Forms-&Pubs/Accessible-Products

Forms and instructions - Windows Internet Explorer

http://www.tax.ny.gov/forms/

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New York State State Agencies Search all of NY.gov

The New York State Department of Taxation and Finance
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 Past year by tax type
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 Non-tax specific forms & instructions
 How do I get forms & instructions?
 For more guidance
 Other forms links

Forms and instructions

Important note: Some of the forms and instructions on this Web site do not reflect recent changes in Tax Department services and contact information. Please see [Form TP-64, Notice to Taxpayers Requesting Information or Assistance from the Tax Department](#), for updated information if you are using any documents not revised since December, 2010.

Find the forms you need - Choose current year or past year forms, and select by form number or tax type.

Most commonly viewed tax types - Find current year forms by selecting from the list below:

- Income tax
- Metropolitan commuter transportation mobility tax (MCTMT)
- Sales tax
- Withholding tax
- Corporation tax
- Property tax

We comply with the state law that requires agencies to post all application forms for general public use on their Web sites. See our [numerical list of forms](#).

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For more information or other reference and collection development assistance, call the Reference & Information Desk at Adriance Memorial Library at (845) 485-3445 or (800) 804-0092, extension 3702.