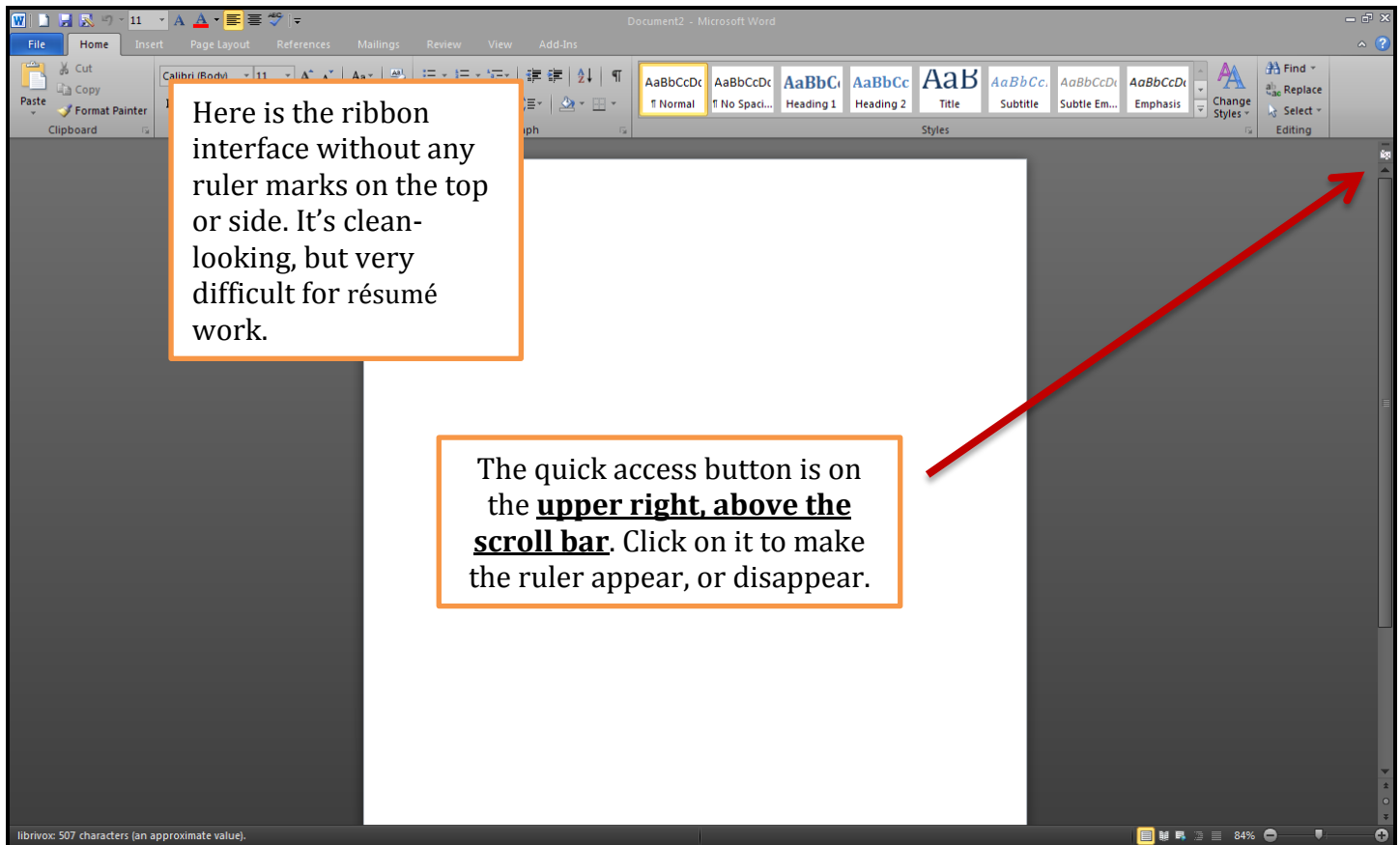




Tuesday's Tip

information provided by Adriance Memorial Library to make your life a little bit easier

Still haven't acquainted yourself with Microsoft Word's ribbon? Don't worry, it's not just you. One of the things people miss most is the ruler which is also available under the 'View' tab. Here is a much simpler way to access it:



Here is an enlargement of the button.

