Microsoft Office 2010 and Windows 7 OS Tutorials  March 27, 2012

Did you know that two of our databases--JobNow! and the Testing & Education Reference Center (TERC)--contain online tutorials for learning the ins and outs of the newest Microsoft Office 2010 software products (Word, Excel, Power Point), which are standard on most new computers? Read on!
You can choose from selected sources from the WWW. Or ask specific questions of a live expert in ‘real time’.
As with all sections of this database, there is a basic registration required. At minimum, it requires a name and assigned user name and password. This is especially important to remember when using the test-taking features, so one can return to unfinished tests and also take advantage of the scoring features.

Tutorials are text-based and interactive.